



Mark Tredwin
Town Clerk
Ilminster Town Council
Old Magistrates Court
East Street
Ilminster
TA19 0AJ

4th June 2023

Dear Mark,

Report on Internal Audit carried out on 26 May 2023

An audit was carried out by Kevin Rose on Friday 26 May 2023. This was the Year End audit following on from the Interim Internal Audit carried out on 14 November 2022.

The audit was undertaken using our standard IAC Audit Checklist, used for all Local Councils, which has 196 items. A total of 39 items were tested during this audit. Including the items tested during the Interim Internal Audit visit a total of 142 items have been checked during the financial year a further 54 items on the standard Checklist were checked and confirmed as being Not Applicable to your Council. There were no items unchecked at the year end.

Areas subject to audit were;

the payment system (Box B), risk and insurance (Box C), budget and precept setting and monitoring (Box D), income billing, collection and VAT (Box E), payroll (Box G), assets and investments (Box H), bank reconciliations (Box I), and accounting Statements (Box J).

Of the 39 items tested during this audit a Positive response was obtained in respect of 39 tests. I am pleased to confirm that there were no Negative responses and no audit Observations were raised.

I can confirm that none of the Observations raised during the year will give rise to a Negative response in the year end Internal Audit Report.

I would like to express my thanks for the assistance provided to me during my audit.

Yours sincerely,

A handwritten signature in black ink, appearing to read "K. Rose". The signature is written in a cursive style with a large, looped initial "K" and a smaller "R" for "Rose".

Kevin Rose ACMA
Director