

Minutes of the **Open Spaces** held on **6th June 2023** at **20.26 hrs**
held in the **Council Chamber, Council Offices, North Street, Ilminster, TA19 0DG**

- Chair:** Cllr M Gunn
- Committee:** Cllr B Hamilton, Cllr D Paul, Cllr S Osborne, Cllr L Taylor, Cllr B Jenner-Hurford, Cllr S Shepherd
- Officers:** M Tredwin (Town Clerk) J Earp (Deputy Town Clerk and RFO), V Freeman (Administration Officer), J Taylor (Countryside Manager)
- In attendance:** 1 member of the public. Cllr Shearman
- 23-0013-OS** **To Elect a Chair**
Nominations were invited for the office of Chair of the Open Spaces Committee. Cllr Gunn received a nomination from Cllr Jenner-Hurford and Seconded by Cllr Osborne There were no other nominations.
Members **RESOLVED** unanimously to elect Cllr Gunn as Chair of the Open Spaces committee.
- 23-0014-OS** **To Elect a Vice Chair**
Nominations were invited for the office of Vice Chair of the Open Spaces Committee. Cllr Jenner-Hurford received a nomination from Cllr Shepherd and Seconded by Cllr Gunn.
There were no other nominations. Members **RESOLVED** unanimously to elect Cllr Jenner-Hurford as Vice Chair of the Open Spaces committee.
- 23-0015-OS** **Public Forum**
There were no members of the public who wished to speak.
- 23-0016-OS** **Apologies for absence**

There were no apologies for absence, all committee members were present.
- 23-0017-OS** **Declarations of interest**
The Mayor reminded members of their responsibility to declare any declarations of interest.
Cllr Shepherd declared an interest in agenda item 13 S106 Funding.
Cllr Paul declared an interest in agenda item 13 S106 Funding.
- 23-0018-OS** **Dispensations**
There were no dispensations requested or granted.
- 23-0019-OS** **Minutes**
Members **RESOLVED** by 6 votes for that the Minutes of the meeting held on 4th April 2023 as a correct record.
Proposer Cllr Taylor **Seconded** Cllr Jenner-Hurford

23-0020-OS

Minutes

Members **NOTED** the Minutes of the Herne Hill Users Group meetings held on 31 March 2023, 28 April 2023 and 26 May 2023. The Countryside manager was thanked for his hard work and input into the meetings.

23-0021-OS

Terms of Reference

Members **NOTED** the Terms of Reference provided by Full Council on the 16 May 2023.

Members resolved unanimously to **RECOMMEND** to Full Council the proposed Terms of Reference for the Recreation Users Group and the Herne Hill Users Group.

Proposed Cllr Osborne **Seconded** Cllr Shepherd

The meeting chair agreed to move agenda item 13 S106 funding forward.

23-0022-OS

S106 Funding

Members **NOTED** the report.

23-0023-OS

Clerk's Update

The Clerk updated members on the tennis court gate technology, the Safeguarding Officer has completed his safeguarding training/DBS checks, the wardens are making a doorway to improvement in their building for internal access, turning off the lights around the toilet block.

Officers are in the process of obtaining quotes for the monthly cleaning contract, with the addition of monthly cleaning of the Cemetery cleaning.

Officers will be contacting the owners of the remaining hedge along Canal Way to request permission to lay the remaining hedging later in the year.

After the vandalism around the recreation group the police have been making more patrols around the area.

23-0024-OS

Open Spaces Team report

Members **NOTED** the Open Spaces team report.

The Countryside Manager advised members that they have been cutting lots of grass.

Cllr Shepherd advised members that visiting teams playing at the cricket club have commented on how well kept the Recreation ground is.

Members thanked the warden who repaired the steps at the Cemetery and refurbished the benches, there have been a lot of positive comments.

The meeting chair thanked the Countryside Manager and his team for all their hard work.

23-0025-OS

Financial Monitoring Report

Members **NOTED** the financial monitoring report.

Members were advised that the new Ferris allows the Countryside team to cut the grass at the Cemetery in approximately half the time.

The RFO was asked if we receive a discount on the Market House water bills as we don't have sewerage facilities. The RFO will check with the water company.

Meeting ended at 21.30