

# ILMINSTER TOWN COUNCIL



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Town Clerk: Joy Norris MILCM ACIS MSc

25 October 2017

A meeting of the **PLANNING, HIGHWAYS & TRANSPORT COMMITTEE** will be held on Tuesday, **31 October 2017**. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster **starting at 19:30hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris  
Town Clerk

## AGENDA

### 1 Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

### 2 Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

### 3 Minutes

- a) To confirm the minutes of the meeting held on 5 September 2017 as a correct record.
- b) To consider the Office Action Plan relating to the Committee.

### 4 Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

### 5 Planning Applications and Listed Building Consents

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

#### a) 16/05500/OUT – Land South West of Canal Way, Ilminster, Somerset

Outline application for residential development for up to 400 dwellings with associated access. To consider whether there are any comments pertaining to the additional information that has been received.

#### b) 17/04091/LBC – 12-14 East Street, Ilminster, TA19 0AJ

Erection of internal stud walls and screen.

### 6 Planning Application Withdrawn – Notice from SSDC

The following planning application is now withdrawn:

#### a) 17/02931/FUL – The Orchard, Green Lane, Ilminster, TA19 9BY

Alterations and conversion of garage to habitable accommodation and formation of dormer window to form self-contained annexe.