

ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



21 June 2017

A meeting of the **Town Council** will be held on **Tuesday 27 June 2017** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:00 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
To confirm the minutes of the meeting held on 6 June 2017 as a correct record. (To Follow)

4. **Wharf Lane Recreation Ground Toilet Block**

a) **Tenders**

To consider the tenders submitted for the work to the Wharf Lane Toilet block and awarding a contract for the work (as the Contractor to whom the Town Council originally agreed (06.06.17) to award the work has withdrawn).

b) **Funding the Proposed Improvements**

To consider how to fund the proposed improvements in the light of the received tenders being reconsidered

c) to agree 2 Councillors to sign the JCT contract, on behalf of the Town Council, for the building works.

NOTE: Number 3 above: **Minutes** - To confirm the minutes of the meeting held on 6 June 2017 as a correct record. (To Follow) - **This should read as follows:**

Minutes - To confirm the minutes of the meeting held on **20 June 2017** as a correct record. (To Follow)