

# ILMINSTER TOWN COUNCIL

Council Offices  
North Street  
ILMINSTER  
Somerset  
TA19 0DG

Tel: 01460 52149  
Fax: 01460 55642  
e-mail: [town.council@ilminster.gov.uk](mailto:town.council@ilminster.gov.uk)

Town Clerk: Joy Norris



16 May 2017

A meeting of the **OPEN SPACES COMMITTEE** will be held on **Tuesday, 23 May 2017** in the Council Chamber, Council Offices, North Street, Ilminster at 7.30pm.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris  
Town Clerk

## **OPEN SPACES AGENDA**

- 1. Apologies for Absence.**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest.**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of interest.
- 3. Minutes.**
  - a) To confirm the minutes of the meeting held on 11 April 2017 as a correct record (to follow).
  - b) To consider the action list relating to the Open Spaces committee (to follow).

- 4. Chairman's Announcements**  
The Chairman will make announcements relevant to the Committee.
- 5. Police Report**  
This agenda item provided an opportunity for the Police to report on any matters relevant to policing in Ilminster.
- 6. Request to use the Wharf Lane Recreation Ground for Ilminster Midsummer Experience**  
To consider a request from Experience Ilminster to use the Wharf Lane Recreation Ground for activities connected with the Midsummer Experience.
- 7. Senior Open Spaces Warden's Report.**  
To receive the report from the Senior Open Spaces Warden about recent open spaces activities in Ilminster (to follow).
- 8. Cemetery - Plot Maintenance Service**  
To consider charges for providing a plot maintenance service; this item was deferred from the meeting on 11 April 2017 to enable further discussion on pricing to take place between the Mayor, Chair and Vice-Chair of the Open Spaces Committee and the Town Clerk.
- 9. Summer Planting**  
To consider the quotations for the plants for the summer planting schemes.
- 10. Vibration Testing of Open Spaces Equipment**  
To consider accepting a quotation for the vibration testing of Open Spaces Equipment.
- 11. Financial Information**  
To receive information about the Open Spaces Committee, income, expenditure and commitments.
- 12. Dog Survey**  
To consider the next steps following the closure of the dog survey consultation.
- 13. Department for Communities and Local Government "Running Free" Consultation**  
To consider the Town Council's response, if any, to the Running Free consultation.