

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**

**14 March 2017**

A meeting of the **Town Council** will be held on **Tuesday 21 March 2017** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Yours sincerely

Joy Norris  
Town Clerk

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Minutes**
  - a) To confirm the minutes of the meeting held on 21 February 2017 as a correct record.
  - b) To consider the office Action Plan relating to the Town Council Meetings.
- 4. Mayor's Announcements/Engagements**
  - a) The Mayor will make announcements relevant to Town Council and Mayoral activities and engagements

b) The Mayor attended the following engagements between 16 February 2017 and 14 March 2017.

**5. Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster (To Follow)

**6. Report from the County Councillor for the Ilminster Division**

To receive a report from the County Councillor (To Follow)

**7. Reports from District Councillors**

To receive reports from District Councillors (To Follow)

**8. Reports from Representatives on Outside Bodies**

To receive reports from Representatives on Outside Bodies

**9. Insurance**

To consider quotations for the Town Council's insurance requirements. (To Follow)

**10. 2017 Competitions And Awards**

To agree the Competitions and Awards to be organised / facilitated by the Town Council during 2017 and any associated procedural matters. (To Follow)

**11. Archie Gooch Pavilion Access Road**

To consider the quotations and funding for surfacing the access road to the Archie Gooch Pavilion. (To Follow)

**12. Boundary Commission For England - second Consultation on Parliamentary Constituencies**

To consider the Town Council's response, if any, to the Boundary Commission For England's second Consultation on Parliamentary Constituencies (To Follow)

**13. Authorisation of Payments and Notification of Virements**

The Schedule of Payments for authorisation is attached for Council's approval. (To Follow)

**14. Project Plan**

To consider progress on the project plan and whether any changes are necessary. (To Follow)

**15. Clerk's Updates**

The following Clerk's Updates have been sent by email since the last Council agenda was published.

Number	Date	Topic
3/17	03.03.17	1. Public Meeting 28 March Swanmead School 2. Scheme of Delegation
4/17	10.03.17	1. Cemetery Lodge 2. Election 3. Ilminster Conservation Area 4. Parking In Court Barton 5. Town Clerk Annual Leave

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**Reminders**

**Meetings**

4 April 2017	Planning Highways & Transport Committee followed by Resources Committee
11 April 2017	Open Spaces Committee
25 April	Town Council