

Recreation Ground Users Group
Terms of Reference Agreed by Town Council 20 December 2022

Scope: To provide a forum for discussion on matters relating to the active use of the Wharf Lane Recreation Ground, Britten's Field, Winterhay play park, West Crescent play park, and the canal.

Reports To: Open Spaces Committee

Membership: 3 x Ilminster Town Council Councillors
Recreation Manager
Deputy Town Clerk
Town Clerk
Representative of each of the Cricket, Youth Cricket, Football, Youth Football and Angling Clubs
Representative of Ilminster Education Foundation
Representative of Ilminster Sports Club Ltd
At least 3 members of the public who are not a member of one of the sports clubs who have a representative seat on the User Group
3 Representatives from the Youth Councils of Herne View, Wadham, Holyrood Schools (with parents as observers)
Representatives of any club that uses these open spaces

Standing Invitees: Police
Headteachers of Herne View CofE Primary School, Wadham and Holyrood Schools

- Output:**
- (i) Recommendations to the Open Spaces Committee regarding the management and maintenance of the of the Wharf Lane Recreation Ground, Britten's Field Winterhay play park, West Crescent play park and the canal.
 - (ii) Recommendations to the Open Spaces Committee regarding improvements to the equipment and facilities of the of the Wharf Lane Recreation Ground and Britten's Field Winterhay play park, West Crescent play park and the canal.
 - (iii) Recommendations to the Open Spaces Committee regarding user agreements for Wharf Lane Recreation Ground and Britten's Field Winterhay play park, West Crescent play park and the canal.
 - (iv) Recommendations to the Open Spaces Committee regarding requests from future users of Wharf Lane Recreation Ground and Britten's Field Winterhay play park, West Crescent play park and the canal.

Delegated Powers / Decision making: None, a recommending body only

Meeting Frequency: At least 1 meeting to be held every 6 months or at the discretion of the Chair and Vice Chair.

Specific Tasks:

- A) Take a lead on actions to implement the agreed masterplan and monitor progress, including play areas and paths

- B) Identifying relevant funding opportunities and assistance with grant applications
- C) Representatives of clubs / organisations are responsible for sharing information between their club / organisation and the User Group and presenting their club / organisation view
- D) To act as a focus for users of the Wharf Lane Recreation Ground and Britten's Field, Winterhay play park, West Crescent play park and the canal.
- E) To promote the use of all of the recreational grounds and the canal.