

ILMINSTER TOWN COUNCIL

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Town Clerk: Hayley White

16 June 2020

A meeting of the **Town Council** will take place on **Tuesday 23 June 2020** at 19:30hrs.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press are very welcome to attend the meeting.

Members of the public who would like to attend this meeting must notify the Deputy Town Clerk by telephone or email before 9am Tuesday 9 June 2020. Further instructions will be given to allow them to join the meeting on Skype. The public are invited to submit their questions or raise issues relevant to the work of the council to the Deputy Town Clerk. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Meeting Administrator when they are contacted on Skype before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Hayley White
Town Clerk

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
- 3. Standing Orders**
To consider an amendment to the Town Council's Standing Orders to hold meetings remotely. This amendment was not approved at the previous meeting.
- 4. Minutes**
To confirm the minutes of the meeting held on 28 January 2020 and 5 May 2020 as a correct record.
- 5. Co-option of Councillors**
To determine, by the co-option method, the filling of a casual vacancy on the Town Council. The Town Council will receive presentations of approx. 5 minutes duration from two interested candidates and will have an opportunity to ask them questions and will then vote thereon.
- 6. Police Report**
This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster. (to follow)
- 7. Report from the County Councillor for the Ilminster Division**
To receive a report from the County Councillor.
- 8. Purchase of an All Terrain Vehicle (ATV) - Recommendations from the Open Spaces Committee**
To consider the recommendations from the Open Spaces Committee held on 28 January 2020 regarding the purchase of a Can-Am Traxter HD8 Pro to replace the current vehicle.
- 9. Warden's Workshop, Health & Safety:**
To consider the purchase of a chemical/fuel store for the Warden's Workshop.
- 10. Proposed new Open Spaces Committee member**
If vote successful at Open Spaces Committee meeting, Council to ratify the decision.