

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris MILCM ACIS MSc

Date: 28 August 2018

A meeting of the **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE** will take place on **Tuesday 3rd September 2019** in the Council Chamber, Council Offices, North Street, Ilminster starting at **19:30 hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The Agenda for the meeting is given below. All plans are available to view at South Somerset District's website www.southsomerset.gov.uk or in the Town Council office.

Joy Norris
Town Clerk

AGENDA

1 Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2 Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3 Minutes

To confirm the minutes of the meeting held on 6 August 2019 as a correct record.

4 Office Action Plan

To consider the Office Action Plan relating to the Committee.

5 Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

6 Planning Applications

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

Application No19/02168/LBC Knott Oak House, Townsend Ilminster TA19 0JA

The Carrying out of internal and external alterations including altering the internal layout, demolish existing rear extension and the erection of a replacement ground floor extension, in filling of wall opening, creation of new window and repairs / alterations to roof.

7 Planning Decisions made by SSSDC

Decisions made by South Somerset District Council are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

8 Temporary Closure of Station Road, West Street, High Street and Butts

To receive information about the road closure required to enable patching works.

Planning, Highways and Transport Committee Members:

Councillors Burton, Higgins, James, Mackillop, Shearman, Swann, Taylor, and Wilcock