

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris**

7 February 2017

Dear Councillor

A meeting of the **Planning, Highways and Transport Committee** will be held on **Tuesday 14<sup>th</sup> February 2017** at Greenfylde C of E First School, Silver Street, Ilminster, TA19 0DS starting at **19:30 hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris  
Town Clerk

## AGENDA

**1. Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**2. Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**3. 16/05500/OUT, Land South West of Canal Way, Ilminster, Somerset**

Outline application for residential development for up to 450 dwellings with associated access.

*The following information is provided as guidance for those attending the meeting.*

The Chair of the Planning, Highways and Transport Committee, intends to deal with this agenda item as follows:

- (i) The Chairman will announce the agenda item
- (ii) The landowner / applicant / agent, if present will be invited to make a short presentation
- (iii) The Chairman will take the meeting out of formal session
- (iv) The Chairman will call the representatives of any neighbouring parish councils to speak.
- (v) Members of the public who have said they wish to raise an objection to the application will be asked to speak next.
- (vi) Members of the public who have said they wish to speak in support of the application will be asked to speak next.
- (vii) When all members of the public who have requested to do so have had the opportunity to speak the Chairman will take the meeting back into formal session. Councillors will then have the opportunity to ask questions of the landowner / applicant / agent and to debate the application before voting on a recommendation to South Somerset District Council.