

# ILMINSTER TOWN COUNCIL

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Town Clerk: **Joy Norris MILCM ACIS MSc**



8 November 2018

A meeting of the **OPEN SPACES COMMITTEE** will take place on **Tuesday 13 November 2018** in the Council Chamber, Council Offices, North Street, Ilminster at 8.00pm.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Committee members are asked to arrive at the Council Chamber for 7.30pm.

Yours sincerely

Joy Norris  
Town Clerk

## AGENDA

1. **Apologies for Absence**  
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**  
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

**3. Minutes**

- a) To confirm the minutes of the meeting held on 11 September 2018 as a correct record. (To follow)
- b) To consider the office Action Plan relating to the Town Council Meetings. (To follow)

**4. Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

**5. Financial Monitoring**

To receive information about the Open Spaces Committee income, expenditure and commitments, compared to the 2018/19 budget (To follow)

**6. Refund of Fair Deposit**

To consider returning the deposit that was taken from Herbert's Fair (the deposit is taken to cover any damage caused as a result of their use of the Wharf Lane Recreation Ground).

**7. Update about the Rec Users Group**

To update the committee about the Rec Users Group which was chaired by Cllr Dewick on 13 September 2018.

**8. Budget 2019/20**

To consider what items to include on a budget wish list in preparation for the budget workshop.

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Open Spaces Committee Members:

Councillors Burton, Dewick, Gunn, James, Shepherd, Swann, Taylor & White