

# ILMINSTER TOWN COUNCIL

Council Offices  
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TA19 0DG



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Town Clerk: Joy Norris MILCM ACIS MSc

**3 January 2017**

Dear Councillor

A meeting of the **PLANNING, HIGHWAYS & TRANSPORT COMMITTEE** will take place on **10 January 2017**. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster **starting at 19:30hrs**

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The Agenda for the meeting is given below. All Plans are available to view at South Somerset District's website: [www.southsomerset.gov.uk](http://www.southsomerset.gov.uk) or in the Town Council Offices.

Yours sincerely

Joy Norris  
Town Clerk

## **AGENDA**

### **1 Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

### **2 Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

### **3 Minutes**

A) To confirm the minutes of the meeting held on 6 December 2017 as a correct record.

B) To consider the Office Action Plan relating to the Committee.

### **4 Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

### **5 Planning Applications**

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

#### **a) 16/05254/FUL 7 - The Incline, Ilminster, TA19 0HQ**

Erection of a single storey extension to front elevation and alterations to existing porch (part retrospective)

#### **b) 16/05032/FUL – 4 Summerlands Park Avenue, Ilminster, TA19 9BS**

Erection of a single storey front extension

### **6 Planning Appeals**

Shudrick

- a) To formally nominate the Vice-Chair of the Planning, Highways and Transport Committee, Cllr J Fagan, to represent the Town Council and present its views at the appeal regarding planning application 14/02474/OUT, Land at Shudrick Lane Ilminster Somerset TA19 0AR starting 17 January 2017.

### **7 Planning Decisions made by SSDC**

The following decisions have been made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

#### **a) 16/04612/FUL/Daido Industrial Bearings Europe, Winterhay Lane, Ilminster TA19 9PH**

Installation of extraction flue

Permission Granted

### **8 Parking - Station Road, Ilminster**

The Town Council's recommendation (to Somerset County Council) is sought regarding a request for parking restrictions outside and opposite Brakes Motor Company, Station Road, Ilminster.