

ILMINSTER TOWN COUNCIL

Council Offices
North Street
ILMINSTER
Somerset
TA19 0DG

Tel: 01460 52149
Fax: 01460 55642
e-mail: town.council@ilminster.gov.uk

Town Clerk: Joy Norris



Tuesday 2nd August 2016

A meeting of the **RESOURCES COMMITTEE** will take place on **Tuesday 9th August 2016** in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways & Transport Committee meeting.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The Agenda for the meeting is given below. Please contact the Town Council Office if you would like a copy of any of the reports.

Yours sincerely

Joy Norris
Town Clerk

RESOURCES AGENDA

1. **Apologies for absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
3. **Minutes**
 - a) To confirm the minutes of the Resources meeting held on Tuesday 14th June 2016 as a correct record (see attached).
 - b) To consider the action list relating to the Resources Committee (attached).

Iminster Town Council

- 4. Revenue Subsidy Grant – Iminster Tourism**
To consider a request from Iminster Tourism for a Revenue Subsidy Grant (Attached)
- 5. Local Council Award Scheme**
Following the Local Council Award Scheme report made at the Council Meeting on 21st June 2016, to consider the recommendation that expenditure on items valued at £50,000 and above should be subject to public consultation.
- 6. Financial Comparison**
To receive information about the Resources expenditure and commitments to date when compared with the 2016/17 budget (attached).
- 7. Review of Protective Clothing Allocation Policy**
To review current Protective Clothing Allocation policy (existing documents on memory sticks. Hard copies available on request).
- 8. Review of Protocol on Member/Officer Relations**
To review the current Member/Officer Relations Protocol (existing documents on memory sticks. Hard copies available on request).
- 9. Staff Absence Rates**
To review the Staff Absence Rates (report attached)
- 10. Staffing Update**
Town Clerk to give an oral report on general staffing matters.