

ILMINSTER TOWN COUNCIL



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Town Clerk: Joy Norris MILCM ACIS MSc

31 January 2017

Dear Councillor

A meeting of the **PLANNING, HIGHWAYS & TRANSPORT** will be held on **7 February 2017**. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster **starting at 19:30hrs.**

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

AGENDA

1 Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

2 Declarations of Interest

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

3 Minutes

- A) To confirm the minutes of the meeting held on 10 January 2017 as a correct record.
- B) To consider the Office Action Plan relating to the Committee.

4 Police Report

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

5 Planning Applications

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

a) 16/05512/FUL 72 Station Road, Ilminster

Insertion of additional first floor window to front elevation

b) 17/0036/FUL Ilminster Police Station, Butts, Ilminster

Alterations and conversion of former police station and erection of first floor extension to existing storage building to create 7 No flats, construction of cycle and bin stores and associated parking

6 Planning Decisions made by SSDC

The following decisions have been made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

a) 16/04045/ADV The Shrubbery Hotel, Station Road, Ilminster

Remove existing post mounted sign and display of 1No. internally illuminated projecting sign
Grant Consent with conditions

b) 16/05032/FUL 4 Summerlands Park Avenue Ilminster

The erection of a single storey front erection
Grant Permission with conditions

c) 16/05254/FUL 7 The Incline, Ilminster

Erection of single storey extension to front elevation and alterations to existing porch (part retrospective)
Grant Permission with conditions

7 Planning Appeals

16/03479/FUL 1 Wadham Close, Ilminster

The erection of a detached building to provide ancillary accommodation to man dwelling (revised application)

An appeal has been made to the Secretary of State against the South Somerset District Council's (SSDC) decision to refuse planning permission for the application detailed above. The appeal will

be determined by written representations and there is no opportunity for the Town Council to submit further comments. The comments already submitted in respect of the application will be forwarded by SSDC to the Planning Inspectorate. The Planning Inspectorate aims to deal with appeals 8 weeks of the appeal starting date (29 December 2016) and the appeal decision will be published on the Planning Portal website at www.planningportal.gov.uk/pcs

8. Plans for the Cricket Pavilion

To consider the plans for modernising the Cricket Pavilion on Wharf Lane Recreation Ground to be submitted to South Somerset District Council

9. Request for a Bus Shelter

To consider a request for a bus shelter at the bus stop by the Stonemasons public house.