

# ILMINSTER TOWN COUNCIL



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Town Clerk: Joy Norris MILCM ACIS MSc

**30 May 2017**

A meeting of the **PLANNING, HIGHWAYS & TRANSPORT COMMITTEE** will be held on **6 June 2017**. The meeting will be held in the Council Chamber, Council Offices, North Street, Ilminster **starting at 19:30hrs**.

The public are welcome to attend this meeting. Members of the public are invited to ask Questions or raise issues relevant to the work of the Council. The overall time available for speakers are restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively. Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

Please note that the Town Council is a Statutory Consultee for Planning applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris  
Town Clerk

**AGENDA**

## **1 Apologies for absence**

To receive apologies for absence from Councillors unable to attend the meeting.

## **2 Declarations of Interest**

To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

## **3 Minutes**

- A) To confirm the minutes of the meeting held on 2 May 2017 as a correct record.
- B) To consider the Office Action Plan relating to the Committee.

## **4 Police Report**

This agenda item provides an opportunity for the Police to report on any matters relevant to policing in Ilminster.

## **5 Planning Applications And Listed Building Consents**

The Committee is asked to consider the following applications and agree their comments and recommendations to be forwarded to South Somerset District Council:

### **a) 17/01666/FUL – 29 Blackdown View, Ilminster, TA19 0AZ**

Conversion of outbuilding and erection of extension to form garage.

### **b) 17/01758/FUL – 42 Herne Rise, Ilminster, TA19 0HJ**

Demolish existing rear concrete steps and replace with timber decking area and steps.

### **c) 17/01926/FUL – 110 Herne Rise, Ilminster, TA19 0HL**

The erection of a first floor rear extension and front entrance porch to dwelling.

### **d) 17/01976/S73 – 50 Herne Rise, Ilminster, TA19 0HJ**

Application to vary planning condition 2 (approved plans) of approval 16/04445/FUL to amend the rear door positioning and remove external staircase.

### **e) 17/02116/LBC – The Hermitage, 29 Station Road, Ilminster TA19 9BE**

The carrying out of external alterations by repainting external windows / doors

## **6 Planning Decisions made by SSSDC**

The following decisions have been made by South Somerset District Council and are reported for information. For more details, please see South Somerset District Council Website:

<http://www.southsomerset.gov.uk/planningsearch>

### **a) 16/00840/FUL – 18 Silver Street, Ilminster, TA19 0DJ**

Change of use of building from A2 (financial and professional services) to create two retail units (class A1) on the ground floor and 4 serviced offices (class B1a) to the first floor, internal and external alterations to include replacement of windows and doors.

**Permission granted subject to conditions**

### **b) 16/00841/LBC – 18 Silver Street, Ilminster, TA19 0DJ**

The carrying out of internal and external alterations to building to facilitate change of use to create retail units and serviced offices.

**Permission granted subject to conditions**

**c) 17/01072/FUL – 39 Station Road, Ilminster, TA19 9BG**

Erection of side extension to dwelling house.

**Permission granted subject to conditions**

**d) 17/01223/COU – 12-14 East Street, Ilminster, TA19 OAJ**

Change of use from an A2 (professional and financial services) use to a dual A1 (retail) / D1 (non-residential institution) use as an optician.

**Permission granted subject to conditions**

**e) 17/01274/FUL – 72 Adams Meadow, Ilminster, TA19 9DD**

Erection of conservatory.

**f) 17/01303/FUL – 52 Ditton Street, Ilminster, TA19 0BW**

Alterations and conversion of roof space to habitable accommodation to include insertion of 2 No. roof lights on east elevation and formation of dormer window on west elevation.

**7 Parking Issues**

To consider a letter received about parking issues Highfield / New Road