

ILMINSTER TOWN COUNCIL

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Town Clerk: Joy Norris **MILCM ACIS MSc**



31 May 2017

A meeting of the **RESOURCES COMMITTEE** will be held on **Tuesday 6 June 2017** in the Council Chamber, Council Offices, North Street, Ilminster on the rising of the Planning, Highways and Transport Committee.

The public are welcome to attend this meeting. Members of the public are invited to ask questions or raise issues relevant to the work of the Council. The overall time available for this session is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. It is helpful if potential contributors can make themselves known to the Town Clerk before the meeting so that the session can be programmed effectively.

Public participation is not part of the formal meeting of the Council however a note will be made of matters raised and recorded at the start of the minutes of the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Any reports listed as "to follow" will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

Yours sincerely

Joy Norris
Town Clerk

RESOURCES AGENDA

- 1. Apologies for absence**
To receive apologies for absence from Councillors unable to attend the meeting.
- 2. Declarations of Interest**
To receive any declarations from Councillors and Officers of interests in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

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3. Minutes

- a) To confirm the minutes of the Resources meeting held on 4 April 2017 as a correct record (see attached).
- b) To consider the action list relating to the Resources Committee (attached).

4. Restoration of Donyatt Halt

To consider the donation of 2 GWR seat ends to the restoration project. The Town Council currently has 2 such seat ends in storage. (attached).

5. Grant Request from TS5C

To consider a grant request from TS5C - a charity helping young people to pursue their chosen sport. (attached)

6. Training Agreements

To consider the introduction of training agreements for staff attending externally provided training courses funded by the Town Council. (To Follow)

7. Health and Safety Policy

To consider a new health and safety policy. (To Follow)

8. Financial Information

To receive information about the Resources expenditure and commitments for the year which ended 31 March 2017.

9. Staffing Update

Town Clerk to give an oral report on general staffing matters.