

**Iminster Town Council
Resources Committee Minutes**

A meeting of the Resources Committee was held on Tuesday 1st December 2015 in the Council Chamber, Council Offices, North Street, Iminster, on the rising of the Planning, Highways & Transport Committee at 8.20pm

Present

Chair: Cllr P Burton

Councillors: Cllr Albin, Cllr Drayton, Cllr Fagan, Cllr J Fowler, Cllr Goodall, Cllr V Keitch, Cllr D Kinder, Cllr Neave, Cllr A Shearman, Cllr S Shepherd, Cllr R Swann and Cllr T Walker.

In attendance

Miss J Norris (Town Clerk) Mrs D Speed (Administration Officer (Finance))

No members of the public were present at the meeting.

R31 Apologies for absence

Apologies for absence were received from Councillors J Sothern and S Storey.

R32 Declarations of Interest

No declarations of interest were given.

R33 Minutes

RESOLVED

- (i) that the minutes of the Resources Committee meeting held on 20th October 2015 be confirmed as a correct record
- (ii) To note the action list relating to the Resources Committee

R34 Market House Remedial Work

The Clerk reported that the Contractor will start work on the Market House on 18th January 2016, weather permitting.

Letters will be sent to the Market Traders, local businesses in the area surrounding the Market House, bus companies and taxi firms.

R35 Cemetery Lodge

The Clerk reported that the building survey of Cemetery Lodge will be carried out on Thursday 3rd December 2015.

R36 Staffing Update

The Town Clerk gave an oral report on general staffing matters which included:

- (i) The temporary Administration Officer (Information) from Somerset Staffing had been very useful
- (ii) The new person covering the maternity leave started 30th November 2015
- (iii) The Administration Officer (Finance) has completed her Introduction to Local Council Administration
- (iv) Courses in Pesticide Spraying and RoSPA Play Equipment Inspections have been booked for the Open Spaces Warden
- (v) The Assistant Warden will be taking his trailer driving assessment in early January

Chair's Initials

R37 Historic boundary marker

The Committee considered a request to contribute to the cost of repairing the old IUC/RDC cast iron boundary marker at Moolham, Ilminster.

RESOLVED to make a contribution of 10% of the total cost of repair subject to a maximum of £200.00.

R38 New Electricity Contract

Information on three different options for the new electricity contract for the Workshop, Market House and Public Conveniences was circulated to Councillors with the agenda for the meeting.

RESOLVED to renew contract with EDF after asking for a further reduction.

The Chair closed the meeting 21:20hrs

Chair's Initials and date